

CITY OF LAKEWAY, TEXAS

ORDINANCE NO. 2019-05-15-03

AN ORDINANCE OF THE CITY OF LAKEWAY, TEXAS, AMENDING THE CODE OF ORDINANCES, TITLE I: GENERAL ORDINANCES; CHAPTER 2: ADMINISTRATION AND PERSONNEL; ADDING DIVISION 4, PUBLIC ENGAGEMENT ADVISORY COMMITTEE; AND PROVIDING FOR SEVERABILITY, REPEALER, AND AN EFFECTIVE DATE.

WHEREAS, The City Council desires to improve communication and engagement with the public in order to assist the City Council in making decisions and policy that affect the public and public initiatives; and

WHEREAS, Public participation and collaboration may enhance the City's effectiveness, expand its range of options, improve the quality of its decisions, and enlist the problem-solving capacities of the general public; and

WHEREAS, the City Council previously passed Resolution No. 2017-12-18-01 creating an ad hoc Public Engagement Advisory Committee and Resolution 2018-06-18-03 appointing members to the ad hoc Committee, with a term of one year; and

WHEREAS, The City Council has determined that the Committee provides an important service to the City and desires to establish a permanent advisory committee in order to continue to assist with improving public input and participation.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Lakeway, Texas:

1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. AMENDMENT

Title I (General Ordinances), Chapter 2 (Administration and Personnel) is hereby amended by adding Division 4, (Public Engagement Committee), as follows:

"Sec. 2.03.081 Creation and Purpose

The Public Engagement Advisory Committee is hereby established. The purpose of the Committee will be to provide advice and recommendations to council regarding the implementation of public participation guidelines and practices.

Sec. 2.03.082 Powers and Duties

The Committee will advise the City Council on the design, implementation, and evaluation of public engagement processes for determining community goals and policies and delivering services.

Sec. 2.03.083 Administration Support

The city's communications director shall be appointed as liaison to the Committee.

Sec. 2.03.084 Membership and Appointment

- (a) The committee shall be composed of seven (7) members.
- (b) The members are to be nominated by the mayor and confirmed by the city council in accordance with the requirements established in the city's charter.
- (c) Eligibility for membership on the committee is as specified in the charter.
- (d) The mayor in consultation with the council liaison for this committee shall designate a member to serve in the capacity of chair.

Sec. 2.03.085 Terms and vacancies

The term of office of members shall run concurrently with the term of the mayor. Vacancies shall be filled in the same manner as appointment.

Sec. 2.03.086 Meetings and public notice

The committee shall determine their regular meeting schedule. The committee shall conduct special meetings as may be required to assist the city council. Issues before the committee shall be decided by a simple majority vote of the members present and voting. The committee shall prepare and post agendas prior to their meetings and shall keep action minutes of its meetings.

Sec. 2.03.087 Quorum

For the purposes of this division, a quorum shall consist of four (4) members of the committee.

Sec. 2.03.088 Removal of Members

A committee member may be removed pursuant to section 7.01 of the city charter.

Sec. 2.03.089 Ex-officio and liaison members

Ex-officio and/or liaison members may be appointed to the committee by the city council to assist the committee in its official duties.

Section 2.03.90 Reports

The Committee shall report its findings and recommendations to the City Council on a monthly basis..

Sec. 2.03.091 Definition of Public Engagement

The phrase "Public Engagement" is defined to include "Public Participation", "Community Engagement", "Citizen Engagement", "Public Hearing", and "Public Comment".

3. APPOINTMENT OF INITIAL MEMBERS

The members appointed to the ad hoc committee by Resolution 2018-06-18-03 are hereby appointed as the initial members of the permanent Committee created by this Ordinance, and shall serve until their successors are appointed.

4. SEVERABILITY

If any section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held to be unconstitutional, such holding shall not affect the validity of the remaining portions of this Ordinance.

5. REPEALER

All Ordinances, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated herein.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon passage and publication as provided for by law.

7. PROPER NOTICE & MEETING

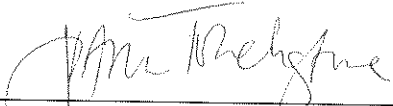
It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, and Chapter 551. Notice was also provided as required by Chapter 52 of the Texas Local Government Code.

PASSED & APPROVED this, 15th day of May, 2019, by the City Council of Lakeway, Texas.

CITY OF LAKEWAY:

By: 
Sandra L. Cox, Mayor

ATTEST:


Jo Ann Touchstone, City Secretary

